

## **Terms of Reference for the Outcomes Committee**

### **Constitution**

The Trust Board hereby resolves to establish a committee of the Trust Board to be known as the Outcomes Committee.

### **Membership**

The committee shall be appointed by the Trust Board.

All members of the committee shall be independent non-executive Trustees and shall consist of not less than three (3) members. A quorum shall be three (3) members.

The Chair of the committee shall be appointed by the Trust Board from amongst the independent non-executive directors. The Vice Chair of the committee shall be appointed by the Trust Board from amongst the independent non-executive directors.

The Chair should have the necessary background and/ or qualifications to undertake the role effectively.

### **Attendance at meetings**

The CEO, Executive Headteacher, Directors of RCT shall normally attend meetings or part of meetings at the invitation of the Committee. The Chair of the Trust, other Board members and senior officers may also attend if invited by the committee. The committee has the right to exclude any Executive Director and any other attendees during any part of committee business.

### **Frequency of meetings**

Meetings shall be held three (3) times a year.

### **Purpose**

The committee is authorised by the Trust Board to

- Investigate any activity within its terms of reference.
- Seek any appropriate information that it requires from any officer within the Trust and all officers shall be directed to co-operate with any request made.

### **Responsibilities**

The responsibilities of the committee shall be as described below.

### **Reviewing and evaluating performance via Executive reports**

- The performance of individual schools and the Trust as a whole, against agreed Key Performance Indicators (KPIs).
- Pupil attendance data for individual schools and the Trust.
- Pupil behaviour, suspension and exclusion data for individual schools and the Trust.



- Personal development measures for individual schools and the Trust.
- Curriculum offer/ Quality of Education for individual schools and the Trust.
- The quality of leadership in each individual school to account for academic performance, quality of SEND provision, Equalities provision.
- Development plans and progress made against targets of any school within the Trust that receives an Ofsted judgement that is less than 'good' or is considered a risk.
- Any Ofsted or DfE Inspection reports.
- The effective use of pupil and sport premium funding by the Trust as a whole.
- How any changes to national legislation with regards to curriculum, examinations, SEND and reporting to parents may affect individual schools and the Trust as a whole.
- Safeguarding arrangements of individual schools and the Trust as a whole.

## **Policies**

- Receiving and considering revisions to policies which relate directly to the work of this committee.

## **Other**

- Reviewing or investigating any matters referred to the committee by the Trust Board.
- Bringing any significant recommendations and matters of concern to the attention of the Trust Board.
- Reviewing the strategic risks, and the adequacy and delivery of any mitigating actions, in relation to the areas delegated to the committee.

## **Reporting procedures**

All meeting will be minuted, these must be check and signed for accuracy.

Committee minutes and any supplementary notes from the chair are provided to the Trust Board in advance of the meeting (subject to the need to protect matters of individuals' confidentiality) to allow trustees time to read and formulate questions of the Chair at the Trust Board meeting.

All documentation related to the Outcomes Committee will be saved in TTG.